



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ACCOUNTANCY**

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| PUBLIC MEETING MINUTES: | BOARD OF ACCOUNTANCY |
| DATA AND TIME: | Wednesday, March 20, 2019 at 9:00 a.m. |
| PLACE: | 861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building |
| MINUTES APPROVED: | May 15, 2019 |

MEMBERS PRESENT

Alison Houck, Professional Member, President
Sarah Patterson, Professional Member, Secretary
John McManus, Professional Member
John Moll, Professional Member
Renee Villano, Professional Member
Araya Debessay, Educational Member

ABSENT

Susan Benson, Professional Member
Prameela Kaza, Public Member
Bruce Cavanaugh, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Caryn Scott, Administrative Specialist II
Patricia Davis, Deputy Attorney General

ALSO PRESENT

Dana Rubenstein, Delaware Society of CPAs

CALL TO ORDER

Ms. Houck called the meeting to order at 9:18 a.m.

REVIEW OF MINUTES

A motion was made by Mrs. Houck, seconded by Mr. McManus to approve the minutes dated January 16, 2019. The motion carried unanimously.

Unfinished Business

Re-Review of Application

Arian Hitchens

A motion was made by Mrs. Patterson, seconded by Mrs. Villano to approve the application of Arian Hitchens. The motion carried unanimously.

Joo Hyun Min

A motion was made by Mrs. Patterson, seconded by Mrs. Villano to approve the application of Joo Hyun Min. The motion carried unanimously.

New Business

Review of CPA Permit to Practice Applications

A motion was made by Mrs. Houck, seconded by Mr. McManus, to approve the applications of the following individuals:

Yogesh Bajaj-Contingent upon providing AICPA Ethics Scores

Amber VerValin

Masahi Shimada

Yiyi Lu

Thomas Bellettiere

Emilliano Sanz

Justin Marcarelli

The motion carried unanimously.

Review of CPA Firm Permit to Practice Applications

A motion was made by Mr. Debessay, seconded by Mrs. Houck to approve the Firm applications of the following individuals:

Stewart E. Renard, CPA

Husted Associates, LLC

James Lawrence, CPA

Review of Delaware Specific Course

Mrs. Houck will review over DSCPA 2019 DE Ethics Course before next meeting

Review and Amending of Current Application Questions

Board reviewed over information and gave answers to assist with the renewal process

Ratification of Applications- Reciprocity

A motion was made by Ms. Houck, seconded by Mr. McManus, to ratify the applications of:

| license_no | sort_name | item_text |
|------------|--------------------------|---------------|
| CA-0004199 | Orwig, Deanna Morgan | C.P.A. Permit |
| CA-0004205 | Rice, Terry V | C.P.A. Permit |
| CA-0004209 | Mondock, Christine Marie | C.P.A. Permit |
| CA-0004210 | Rhoades, Jason Lee | C.P.A. Permit |
| CA-0004211 | Williamson, Crystal M | C.P.A. Permit |
| CA-0004212 | Breckwoldt, Mark A | C.P.A. Permit |

The motion carried unanimously.

Request for Firm Name Change Approval

The board reviewed over the request and decided more information was needed before making a decision to approve notification. Applicant must provide a list of his employees, their titles, and duties to see if in compliance with Regulation Code 10.11.

Correspondence

Quarter 3 (2018) Board Reports
Informational only

Quarter 4 (2018) Board Reports
Informational only

Crowe (Discipline Review)
Informational only

Inquiry about Work Affidavit (Supervisor Signature)

Board suggested to Board Liaison to write applicant explaining that the supervisor has to be a valid CPA in the United States and not only Delaware. Furthermore, applicant would have to submit a CPA Permit to Practice application with DPR

OTHER BUSINESS BEFORE THE BOARD (For Discussion Only)

*Mrs. Houck discussed information to rest of board about a newsletter that is design to inform other CPAs of upcoming events as well as general information

*DAG Davis discussed NASBA exam information about Rules & Regulations change

PUBLIC COMMENT

Mrs. Rubenstein requested a copy of Ratification List

NEXT SCHEDULED MEETING

The next meeting will be held May 15, 2019 at 9:00 a.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mrs. Houck, seconded by Mr. McManus to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 10:32 a.m.

Respectfully submitted,

Caryn Scott

Caryn Scott
Administrative Specialist II